



Minutes of the TC2N Second Steering Committee

Rennes – October 27th 2011

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- **3:00 pm – 4:00 pm**

After an introduction by Olivier Kah about the Neuroscience research community in Rennes, Darek Gorecki presented his research activities 'Duchenne muscular dystrophy is not just a muscle disease'.

- **4:00 pm – 6:15 pm**

After a brief review of the objectives of the project, various facets of specific activities, the administrative duties and the financial aspects of the project have been discussed as reported below:

- **Presentation of new personnel** recruited for the TC2N project management (Alexis Lebon) and activities (Damien Chapman).
- **An update on the partnership agreement**

The steps of the negotiation process conducted by Virginie Chameroy and an update of the partnership agreement (PA) were presented. The signature collection for the PA began on October 24th 2011. At the moment, INSERM (Lead Partner) has received the signed PA from 1 partner only. The PA document contains a specific material transfer agreement (MTA) section.

It has been explained and stressed that the PA needs to be signed by all partners and very quickly. To facilitate this process 1 signature page in 11 copies will be used.

- **An update on the first payment claim and preparation of the second claim**

For the first payment claim, INSERM has only declared about 160,000 € of expenditures.

For the first and second payment claims, we have to declare a total of 1,822,000 € of expenditures (which represents 24.1% of the TC2N budget). INSERM has to collect all the documents (once they have been checked by each partner's auditor) **before January 27th 2012** (which will come very soon!).

The expenditures have to be linked to the activities and deliverables listed below. The activities can now be reported by each team directly on the TC2N website. If people are having problems to use the web site, they should contact Alexis Lebon (alexis.lebon@univ-rouen.fr).

- *File of submission: 1/1*
- *Database: 1/1*
- *LARC-Neurosciences website: 0/1*
- *TC2N website: 1/1*
- *Neuroscience letters: 0/10*
- *Procedures or protocols: 6/95*
- *Meetings of research teams: 2/15*
- *Staff & students exchanges: 1/38*
- *Collaborative articles: 0/26*
- *Presentation of research findings at congresses (mainly 2 Sea area): 3/22*

- *LARC-Neuroscience meetings: 1/3*
- *Conferences for scientists: 1/50*
- *Lay public exhibitions: 2/18*
- *Lay public conferences: 1/90*
- *Summer Schools: 0/2*
- *Trainings: 0/25*
- *Final conference: 0/1*

➤ **Promotion to scientists and SMEs**

- *Leaflets: 0/4*
- *Participation in shows: 0/2*
- *Visit of companies: 0/50*
- *Creation of a directory and edition of plaques: 0*

- **Communication**

LARC-Neuroscience meeting. Darek Gorecki presented the proposal for the next LARC-Neuroscience meeting to be organized in Portsmouth and several practical issues have been discussed. It has been decided to allocate 40 travel awards of 300 € each for students to facilitate participation in this meeting.

The proposal from Portsmouth has now been accepted by the Board of Directors of the LARC-Neuroscience network. The meeting will take place on November 9, 2012.

Activities. Several activities conducted over the last 6 months have been presented. Some of the activities planned for the next 6 months have also been introduced. The dates of a summer school in Caen have been discussed. The summer school 'Experimental models of brain diseases: Stroke, Glioma and Multiple Sclerosis' organized by the teams of Myriam Bernaudin and Denis Vivien will take place April 2 to 5, 2012. It has been reminded that each activity should be reported on the TC2N website.

Research activities and personnel exchange. The research projects have been started and first people exchanges occurred. The process should now be augmented.

Websites. Alexis Lebon presented the TC2N website. An account has been created for each user (i.e. people who had sent us the mailing sheet document completed). We can now send documents to specific sub-group of users (researchers, administrative persons, students, ...). People who do not have an account and/or do not appear on the TC2N participants' list should contact Leslie Chevalier or Alexis Lebon.

It is also possible to upload deliverables directly onto the website. Please remember that communication documents should, as far as possible, include the logo of the program INTERREG (French, English or Dutch version) presented below:



If this picture is too big for your document, please insert at least the European flag.

Alexis Lebon also introduced new features that could be implemented to the LARC-Neuroscience network website. Alexis will start to set up a database for this website.

- **Communication plan for the TC2N project**

The communication plan for the TC2N project has been discussed. It has been decided that all opportunities to post news on the TC2N website (TC2N.org) should be exploited. Some news will also be posted on the LARC-Neuroscience website.

Lectures will be conducted for scientists and lay public. It has been proposed that some scientific lectures should get podcasts on the TC2N and/or LARC-Neuroscience websites.

A TC2N cup (of tea) will be designed and prepared by Portsmouth. A USB key with the TC2N logo will also be ordered by INSERM.

In 2012, a bilingual (French and English) Neuroscience Letter will be published at least 3 times a year. The letter will feature and promote information on various publications, scientific edition (books?), theses, scientific meetings, recruitments, new contacts, international relations, activities of the LARC-Neuroscience Network, etc...

A number of press releases have already been made. People are encouraged to continue to publish such press releases to promote the TC2N network.

It has been discussed that the TC2N logo could be modified. However, participants suggested that the logo as it is calls to mind a synapse and it has been decided that the logo should stay as it is.

A pamphlet to promote the network and the expertise and capabilities offered by the research teams and core facilities associated to the project will be prepared in 2012.

- **Next Steering Committee meetings**

The **third Steering Committee** will take place in Caen, April 2012, after the workshop “Experimental models of brain diseases: Stroke, Glioma and Multiple Sclerosis”. The preliminary date for this meeting is: April 5th, 2012.

- **4th Steering Committee** (and the subsequent ones)

Frank Schubert proposed that the Steering Committee number 4 takes place in Portsmouth In November 2012, just before the LARC-Neuroscience meeting. It will thus be on the 8th of Nov 2012.

The 5th Steering Committee could take place in spring 2013 in Exeter or Sussex. This should be discussed and agreed with teams in the UK.

David Vaudry indicated that he and Serguei Fetissov would like to organise the 17th LARC-Neuroscience meeting in Rouen and proposed that Steering Committee number 6 takes place in Rouen in October 2013, just before this meeting.

Peter Vandenabeele proposed previously that Steering Committee number 7 could take place in Gent (as well as the final conference).

- **6:15 pm – 6:45 pm**

Denis Vivien presented his research activities: **‘tPA: more than a fibrinolytic?’**